

NICOLE ROBERTS

SUMMARY OF SKILLS

- Educated in Drafting, Design and Presentation, Building Systems, National Building Code and Calgary Bylaws, Building Structures and Architectural History
- Experience with Revit, AutoCAD, Sketchup, Microsoft Office, and Adobe Creative Suite
- Developed excellent time management and organisational skills by balancing a full geology course load with a part time job

EDUCATION

Architectural Technologies Diploma Southern Alberta Institute of Technology, Calgary, Alberta, Canada	Sept 2016 – Present Current GPA: 4.0
BSc. w/ Specialization in Geology with Distinction University of Alberta, Edmonton, Alberta, Canada	Sept 2009 – Dec 2013
High School Diploma with Honors Lord Beaverbrook High School, Calgary, Alberta, Canada	Sept 2006 – June 2009

EXPERIENCE

Architectural Technologist – Summer Student Stantec, Red Deer, Alberta, Canada	May 2017 - Aug 2017
<ul style="list-style-type: none">▪ Used Revit to create project models, in addition to working collaboratively on in-progress models▪ Participated in design and project set up, commercial remodeling, interior design, and preparing development permit documents▪ Worked with all disciplines within a project including contractors, engineers, principal architects, and surveyors▪ Gained insight into project management and contract administration procedures throughout the lifespan of different types of projects	
Junior Geologist CIBC World Markets – Acquisitions and Divestitures, Calgary, Alberta, Canada	January 2015 – July 2016
<ul style="list-style-type: none">▪ Collected geological and engineering data to supplement technical reports and presentations for potential asset buyers and industry personnel▪ Created a process for maintaining up to date data in recurring presentations and documents▪ Presented geological data and graphics at client meetings	

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SCHOLARSHIPS AND AWARDS

- Honorable mention in SAIT BILD House Design Competition
- Finalist in SAIT Arch Expo 2016
- Calgary Construction Association Centennial Award
- Jason Lang Scholarship (2 years)
- Viscount Bennet Scholarship
- Faculty of Engineering Academic Scholarship
- Canadian Association of Petroleum Producers Academic Excellence Scholarship in Engineering
- Rutherford Scholarship

ADDITIONAL SKILLS AND INFORMATION

- Student member of ASET
- Construction Safety Training System certification (CSTS)
- Oil Sands Safety Association Training certification (OSSA)
- First Aid and CPR certification
- Volunteered for Friends of the Seattle Public Library, February - June 2014
- Social Convener for the P.S. Warren Geological Society of the University of Alberta, 2012-2013
- Passed the ASBOG Fundamentals of Geology test
- Valid Class 5 Drivers License with clean driving record
- Volunteered with the SPCA
- Volunteered with the Calgary Food Bank
- Black belt in Karate
- Completed Grade 10 Royal Conservatory of Music in Piano

REFERENCES

Available upon request